

THE WORRALL AND FULLER EXHIBITION FUND

Registered Charity No: 312507

EDUCATION GRANTS FOR CHILDREN AND YOUNG PEOPLE OF FINSBURY, SOUTH ISLINGTON

INDIVIDUAL GRANT APPLICATION FORM

PLEASE REFER TO OUR ATTACHED GUIDANCE NOTES

| | | | | | |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------|--------------------------------------|-------------------------------------|--------------|
| Name of Applicant (child/young person's name) | | | | | |
| Home Address | | | | | |
| Email address | | | | | |
| Telephone (home and mobile) | | | | | |
| Child's Date of Birth | | | | | |
| Name of Current School & date joined this school | | | | | |
| Grant Request (Please tick all that apply) | Out of school activities | School uniform | Study materials | Educational school trips | Other |
| | | | | | |
| Name of School, College, University, Training or Activity Provider the funding is towards | | | | | |
| Previous Schools | | | | | |
| Name of Parent / carer /guardian Making Application (please state how related) | | | | | |
| Bank Account details (of account grant is to be paid into) | Name of account holder | | | | |
| | Name of Bank | | | | |
| | Account number | | | | |
| | Account sort code | | | | |
| Other members of household | Name | Age | Relationship to applicant | Home/School/ Employed | |
| | | | | | |
| | | | | | |

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PLEASE TELL US AS MUCH AS YOU CAN ABOUT YOUR HOUSEHOLD FINANCES

| Weekly Income | £ | Weekly Expenditure | £ |
|--------------------------------------------|----------|----------------------------------------------------|----------|
| Wages | | Rent (before housing benefit paid) | |
| Parents/carer/guardian | | Mortgage | |
| | | Council Tax | |
| Benefits | | Water Rates | |
| Housing Benefit | | Building/contents insurance | |
| Council Tax Benefit | | Food and Housekeeping | |
| Income Support | | Gas | |
| JSA | | Electric | |
| Child Tax Credits | | Telephone | |
| Working Tax Credits | | TV rental/licence | |
| Incapacity Benefit | | Travel | |
| ESA (Income Related/Contributory) | | Car costs | |
| Carers Allowance | | | |
| DLA Care and Mobility/Attendance Allowance | | Other (including: credit card or debt repayments) | |
| Child Benefit | | | |
| Other (please specify) | | | |
| Other Income | | | |
| Maintenance | | | |
| Other (please specify) | | | |
| | | | |
| Total Weekly Income | £ | Total Weekly Expenditure | £ |

Have you applied to Worrall and Fuller before and if so when?

Are you applying for any other grants? (Please provide details below)

To help us improve how we help people, please tell us how you originally heard about Worrall and Fuller Exhibition Fund:

| |
|---------------------------------------|
| (Please tick all that applies) |
| Another parent |
| A staff/volunteer of a school |
| St. Luke's Centre |
| Other organisation (name) |

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| |
|------------------------------------|
| School newsletter |
| Charity's website |
| In a list of grantmaking charities |
| Other |

This form must be signed by the parent, carer, guardian, or the applicant if over the age of 18 years.

The second signature (must be someone who knows you) could be a teacher, music tutor, Duke of Edinburgh facilitator, Community Engagement Officer, youth leader – for further information please contact Michael Ryan, mryan@slpt.org.uk 0207 549 8185)

I /We declare that the above information is to the best of my/our knowledge true and I understand that any deliberately false or misleading information given will lead to the application process ceasing and/or having to return any grant paid.

Signed: _____

Date: _____

Name: _____

Second Signature _____ **Print Name** _____

Position _____

Please return this form to:

Clerk to the Governors
Worrall and Fuller Exhibition Fund
St Luke's Centre, 90 Central Street, London EC1V 8AJ

Electronic copies can be sent back to Worrall&Fuller@slpt.org.uk

If you have difficulties completing this form, please telephone Sarah Verrinder on 0207 549 8185

HOW WE MAY STORE AND USE YOUR INFORMATION

Worrall and Fuller Exhibition Fund and St Luke's Trust as administrators will collect, store and process your personal data only in the context of this recruitment and will not pass on your details to any third party, unless we have received permission from you in writing.

HOW YOUR INFORMATION IS PROTECTED

The information you provide will be subject to measures and procedures to protect it against disclosure to anyone who shouldn't see it.

YOUR RIGHTS

You have the right to request that Worrall and Fuller and St Luke's stop processing the personal data you provide, however this would immediately terminate your application.

You are legally entitled to request access to any information about you that Worrall and Fuller and St Luke's hold by writing to us at, Worrall and Fuller Exhibition Fund, St Luke's Centre, 90 Central Street, London EC1V 8AJ

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GUIDANCE NOTES: APPLYING FOR AN INDIVIDUAL GRANT

About the Worrall and Fuller Charity

The charity began in 1689 and supports the education and training of children and young people in need who live in, or have parents working in, a specific part of south Islington, London. This area was formerly called Finsbury.

How we support children and young people

The charity provides small individual grants mostly ranging from £250 to £750. The grants are given only for educational purposes. This wide definition means we can consider lots of applications for help, but our current priorities are to support the following:

1. Extra-curricular, non-mainstream education, and out of school activities

These should be related to arts, sports, music lessons, dance, scouting etc, and for primary and secondary school age children up to the age of 18. We can support fees, equipment, clothing and trips etc. The activity should be structured and taught in groups or individually, and progress reports/certificates awarded that show attendance and progress.

2. School uniform and school study/training equipment costs (e.g. books, IT equipment)

3. Organised School trips during term-time with an educational purpose

4. School-leavers about to enter their first year in Further or Higher Education

We are prepared to support, and therefore get to know, children over a period of time as long as they can demonstrate progression in their field of interest, talent and learning. We will support school-leavers we have supported in the past who are about to go to further or higher education with grants towards study materials (not course fees).

How we make our decision

We use your application form firstly to check whether you are eligible and in need. You are required to submit a proof of your address that falls within the benefit area, it can also help if you send something like a letter from the child's school or the education/activity provider that supports the application. We will probably telephone you to discuss the application, and might ask you to drop into St Luke's Community Centre to chat with someone from Worrall and Fuller charity.

If you have been referred to us from another organisation, with your permission, we might speak to them too.

We meet four times a year to discuss new applications and make decisions. If your need for support is particularly urgent and you cannot wait until the next meeting for a decision, please state this on your form explaining why.

If you need any help completing the form, please contact Sarah Verrinder sverrinder@slpt.org.uk 0207 549 8185

Completed application forms should be returned to the **Clerk to the Governors, Worrall and Fuller Exhibition Fund, St Luke's Centre, 90 Central Street, London EC1V 8AJ**. Electronic copies should be emailed to Worrall&Fuller@slpt.org.uk.

You should expect to receive an acknowledgement of your application form within a few days of us receiving it. It would be very helpful if you could provide an email address for this.

(File updated 16/04.18)